GSA Terms and Conditions



Pricing:

Federal Supply Service Authorized Federal Supply Schedule Price List

Online access to contract ordering information, terms and conditions, up to date pricing, and the option to create an electronic delivery order are available through GSA Advantage!®, a menu driven database system. The internet address for GSA Advantage!® is: GSAAdvantage.gov.

FSC Group 71 furniture:

FSC Product Code: 33721

Contract number: GS-28F-0028Y

Contract period: April 27, 2017-April 26, 2027

Contractor/contract administrator

Fellowes Inc

1314 N Recker Road

Mesa AZ 85205

800.833.3746 (Contract Interiors & Markerboards)

800.893.8115 (Architectural Solutions)

Large Business:

For more information on Federal Supply Schedules go to GSA Schedules at GSA.gov.

Sales Contact:

Amy Maxey: amaxey@fellowes.com

1a. 33721 Office Furniture

1b. Lowest priced model and lowest unit price.

VTGBLOCK14 @\$5 with 60% off + \$2 Net to GSA

1c. Hourly Rates

Project Management

(\$65.00/hr.) up to \$250,000 net.

Reconfiguration

(\$40.00/hr.) up to \$250,000 net.

Design and Layout Services

(\$50.00/hr.) up to \$250,000 net.

Installation Services

(\$50/hr.) up to \$250,000 net.

2. Maximum Order SIN 33721 and OLM:

\$250,000 net

3. Minimum Orders \$100.00 List

4. Geographic Coverage

All US States. District of Columbia and Puerto Rico

5. Point of Production

Las Vegas, NV, Dallas, TX, and Charlotte, NC

6a. Discounts from List Price:

Architectural Solutions

TOTAL LIST	DISCOUNT
\$100-\$50,000	60.00%
\$50,001-\$250,000	63.00%
\$250,001-MOT	68.00%

Contract Interiors

TOTAL LIST	DISCOUNT
\$100-\$10,000	60.00%
\$10,001-\$30,000	62.00%
\$30,001-\$150,000	63.00%
\$150,001-\$350,000	65.00%
\$350,001-MOT	70.00%

6b. Markerboard Crate Charges (not discounted)

Solo	\$25
Vita	\$25
Vita QuickShip	n/a
Muro	n/a
Muro QuickShip	n/a
Q!	\$150
AX	\$150
AF	n/a

7. Quantity Discounts Shown in discount tables above.

8. Prompt Payment Terms - Terms Apply to Product Only 2%

20 days, net 30 days. Reconfiguration, installation, design, and miscellaneous services at net 30 days. Information for Ordering Offices: Prompt payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions.

 Foreign Items Taiwan, Germany, Lithuania, Hong Kong, Canada, Mexico, Italy, Poland

10a. Time of Delivery

Workspace Products: 10-14 days for in stock product.

10b. Expedited Delivery

Items available for expedited delivery are noted in this price list.

as of 4/14/2025

GSA Terms and Conditions



10c. Overnight and 2-day Delivery

For Contract Interiors products, contact Customer Service at 800.333.3746.

For Architectural Solutions products, contact Customer Service at 800.893.8115.

10d. Urgent Requirements

When the Federal Supply Schedule contract delivery period does not meet the bona fide urgent delivery requirements of an ordering agency, agencies are encouraged, if time permits, to contact the Contractor for the purpose of obtaining accelerated delivery. The Contractor shall reply to the inquiry within 3 workdays after receipt. (Telephonic replies shall be confirmed by the Contractor in writing.) If the contractor offers an accelerated delivery time acceptable to the ordering agency, any order(s) placed pursuant to the agreed upon accelerated delivery time frame shall be delivered within this shorter delivery time in accordance with all other terms and conditions of the contract.

11. F.O.B. Points

Destination within the 48 contiguous states or to a port of debarkation

12a. Ordering Address

Fellowes Inc. PO Box 21239 Mesa, AZ 85277-1239

12b. Ordering Procedures

For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPAs) are found in Federal Acquisition Regulation (FAR) 8.405-3.

13. Payment Addresses

Architectural Solutions:Contract Interiors:Fellowes Inc.Fellowes Inc.PO Box 7410866PO Box 21239Chicago, IL 60674-0866Mesa, AZ 85277-1239

14. Warranty Provision

Quoted upon request

15. Export Packaging Charges

Quoted upon request

16. Terms and Conditions of Maintenance and Repair

Not applicable

17. Terms and Conditions of Installation

All installation services will be negotiated between the government ordering agency and Fellowes and/or authorized Fellowes Representative. Ancillary Services must be separately listed and invoiced, as special item 33721. Terms are net 30 days.

18a. Terms and Conditions of Repair Parts

Not applicable.

18b. Terms and Conditions of Other Services

Not applicable.

19. List of Service and Distribution Points

Las Vegas, NV, Dallas, TX, and Charlotte, NC

20. List of Participating Dealers

Call contractor for authorized dealer in your area.

21. Preventative Maintenance.

Not applicable.

22a. Environmental Attributes

Fellowes, Inc is dedicated to being an environmentally friendly company and this is reflected through our products, policies, and facilities. Our products are SCS IAQ Indoor Air Quality certified. Our facilities meet ANSI/BIFMA Level® Certification standards for environmental sustainability and energy emissions. Fellowes has pledged to cover 75,000 kWh of traditional electricity consumption with renewable sources in the form of CSG CleanBuild™ Wind Renewable Energy Certificates over the next 2 years.

Through the implementation of our Spare Parts
Recycling Program, Fellowes works to properly
recycle parts for ourselves and our customers, in
keeping with our corporate 100% landfill diversion
goal. The Fellowes Design for Environment standard
ensures that all Fellowes products are being created with
energy efficiency, sustainability, durability, and recyclability
in mind. For a current list of level certified products, please
visit fellowes.com/ sustainability.

22b. 508 Compliance Statement

GSA contract GS28F0028Y is 508 compliant

23. UEI: K8NWH19KR1N1

24. Notification regarding registration in System for Award

Management (SAM) 63090 (Cage Code)

as of 4/14/2025